



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1.Name of the Institution

BI BI RAZA DEGREE COLLEGE FOR  
WOMEN'S, KALABURAGI

- Name of the Head of the institution DR ZEBA PARVEEN
- Designation Principal
- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 08472267587
- Mobile No: 9448092786
- Registered e-mail kesbbrdc@gmail.com
- Alternate e-mail kaneezalvi786@gmail.com
- Address khaja colony roza b
- City/Town KALABURAGI
- State/UT KARNATAKA
- Pin Code 585104

##### 2.Institutional status

- Type of Institution Women
- Location Urban
- Financial Status Grants-in aid

- Name of the Affiliating University **AKKAHAMAHADEVI KARNATAKA WOMEN'S UNIVERSITY VIJAYAPURA**
- Name of the IQAC Coordinator **DR KANEEZ FATIMA**
- Phone No. **084272267587**
- Alternate phone No. **8971644158**
- Mobile **8971644158**
- IQAC e-mail address **kaneezalvi786@gmail.com**
- Alternate e-mail address **kesbbrdc@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.bbrdc.org>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.bbrdc.org/academic-calendar>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>76.00</b>	<b>2005</b>	<b>28/02/2005</b>	<b>27/03/2010</b>
<b>Nil</b>	<b>B</b>	<b>2.65</b>	<b>2015</b>	<b>03/03/2015</b>	<b>02/03/2020</b>

**6. Date of Establishment of IQAC**

**13/09/2005**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year 4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**1.GREEN CALENDAR CELEBRATED 2. STUDENTS MOTIVATED FOR GREEN BELT IN THE CAMPUS BY BOTANY DEPARTMENT 3. VERMICULTURE UNIT ESTABLISHED 4. CONFERENCE ON BEAT PLASTIC**

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
WORLD WETLAND DAY	DONE
HANDICRAFT EXHIBITION	DONE
ESTABLISH HAZRAT KHAJA BANDA NAWAZ CELL	DONE
WORLD ORAL HEALTH DAY CELEBRATED DENTAL CHECKUP FOR STUDENTS	DONE
BEUTIFICATION OF COLLEGE CAMPUS	DONE
SETUP OF INCUPATION CENTER FOR VERMICULTURE AND BLOOD DONATION	DONE
YEARLS MAGAZINE OF THE COLLEGE PUBLISHED	DONE
RETIRED TEACHERS ASSOCIATION FORMATION	DONE
WORKSHOP FOR NON TEACHING STAFF	DONE
MASSIVE PLANTATION IN CAMPUS AND AROUND CAMPUS	DONE

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
STAFF MEMBERS AND MANAGEMENT	20/10/2020

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	BI BI RAZA DEGREE COLLEGE FOR WOMEN'S, KALABURAGI
• Name of the Head of the institution	DR ZEBA PARVEEN
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08472267587
• Mobile No:	9448092786
• Registered e-mail	kesbbrdc@gmail.com
• Alternate e-mail	kaneezalvi786@gmail.com
• Address	khaja colony roza b
• City/Town	KALABURAGI
• State/UT	KARNATAKA
• Pin Code	585104
<b>2.Institutional status</b>	
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	AKKAHAMAHADEVI KARNATAKA WOMEN'S UNIVERSITY VIJAYAPURA
• Name of the IQAC Coordinator	DR KANEEZ FATIMA
• Phone No.	084272267587

• Alternate phone No.	8971644158				
• Mobile	8971644158				
• IQAC e-mail address	kaneezalvi786@gmail.com				
• Alternate e-mail address	kesbbrdc@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.bbrdc.org">https://www.bbrdc.org</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.bbrdc.org/academic-calendar">https://www.bbrdc.org/academic-calendar</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.00	2005	28/02/2005	27/03/2010
Nil	B	2.65	2015	03/03/2015	02/03/2020
<b>6.Date of Establishment of IQAC</b>			13/09/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. GREEN CALENDAR CELEBRATED 2. STUDENTS MOTIVATED FOR GREEN BELT IN THE CAMPUS BY BOTANY DEPARTMENT 3. VERMICULTURE UNIT ESTABLISHED 4. CONFERENCE ON BEAT PLASTIC	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
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HANDICRAFT EXHIBITION	DONE
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WORLD ORAL HEALTH DAY CELEBRATED DENTAL CHECKUP FOR STUDENTS	DONE
BEUTIFICATION OF COLLEGE CAMPUS	DONE
SETUP OF INCUPATION CENTER FOR VERMICULTURE AND BLOOD DONATION	DONE
YEARLS MAGAZINE OF THE COLLEGE PUBLISHED	DONE
RETIRED TEACHERS ASSOCIATION FORMATION	DONE
WORKSHOP FOR NON TEACHING STAFF	DONE
MASSIVE PLANTATION IN CAMPUS AND AROUND CAMPUS	DONE

<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td><b>STAFF MEMBERS AND MANAGEMENT</b></td> <td><b>20/10/2020</b></td> </tr> </tbody> </table>		Name	Date of meeting(s)	<b>STAFF MEMBERS AND MANAGEMENT</b>	<b>20/10/2020</b>
Name	Date of meeting(s)				
<b>STAFF MEMBERS AND MANAGEMENT</b>	<b>20/10/2020</b>				
<b>14.Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td><b>YES</b></td> <td><b>Nil</b></td> </tr> </tbody> </table>		Year	Date of Submission	<b>YES</b>	<b>Nil</b>
Year	Date of Submission				
<b>YES</b>	<b>Nil</b>				
<b>15.Multidisciplinary / interdisciplinary</b>					
<b>nil</b>					
<b>16.Academic bank of credits (ABC):</b>					
<b>nil</b>					
<b>17.Skill development:</b>					
<b>nil</b>					
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>					
<b>nil</b>					
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>					
<b>nil</b>					
<b>20.Distance education/online education:</b>					
<b>nil</b>					

## Extended Profile

### 1.Programme

1.1

2

Number of courses offered by the institution across all programs during the year



File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 140

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 0

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 259

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 27

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 0

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>2</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>140</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>0</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>259</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>27</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	0
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	1071468
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	42
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Akkamahadevi Women's University Vijayapura - Karnataka it follows the curriculum prescribed by the university. Academic calander is provided by the university referring this university calendar, an action plan is prepared by IQAC including curricular and co-curricular activities so a calendar of events is framed. Principal conducts meeting with faculty to develop strategies for effective implementation of curriculum. Time table committee prepares time table of all programmes for theory and practicals and display it on notice boards. H.O.D's of all departments take departmental meetings on the regular basis with staff to supervise the teaching learning process the strategies to be adopted to complete the curriculum in time are discussed in the meeting, the workload is distributed to the staff members the care is taken to complete the curriculum in a stipulated period.

Teachers prepare teaching plan according to time table. Teachers

diary is maintained by staff which includes time table, syllabus covered and teaching resources referred etc.

Based on parameters such as attendance, internal tests and assignments students' evaluation is done.

Due to covid-19 pandemic online classes were conducted as per university and Govt. instructions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calendar established by the university to conduct an internal evaluation system continuously. Academic calendar includes dates for the start and end of semesters as well as schedules for internal exams. The college has adopted a method of assessing the academic performance of students by following university evaluation norms. The examination committee conducts the internal assessment test according to a proper schedule and under strict invigilation. The syllabus and timing for those tests are communicated to students well in advance.

The college is conducting the fresher orientation programme at the beginning of the first semester where students and parents are informed on the college evaluation techniques the university standards and other requirements for final exams. Besides these formal assessments, unit tests, assignments, seminars by students are integral to teaching learning process, special tests are conducted for slow learners and students who participate in NSS & intercollegiate competitions during exam schedule.

These activities are monitored by HOD & class incharges for the smooth conduct of examination.

At the end of each semester the IQAC cell conducts an academic audit and gives input to ensure that departments are adhering to the academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<b>No File Uploaded</b>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

230

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

230

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

nil

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

**1.3.3 - Number of students undertaking project work/field work/ internships**

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="#">nil</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

500

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**MINORITY COLLEGE**



File Description	Documents
Any additional information	<a href="#">No File Uploaded</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">No File Uploaded</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

[nil](#)

File Description	Documents
Link for additional Information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
<b>625</b>	<b>28</b>

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

[nil](#)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

[nil](#)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">nil</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

nil

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

nil

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

nil

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

nil

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At the beginning of each academic year, an orientation program is held to make aware of evaluations process and tentative calendar of events of university and college.

The institution maintains a centralized examination process

which is overseen by the examination committee. It conducts internal assessment exam and external theory examination and provides students with timetable notices by issuing of circulars to all departments, posting exam schedules on general and departmental notice boards. Students are given time to prepare for the test and syllabus covered portion given in the test. Following the examination and distribution of the answer sheets, the faculty evaluate the papers discuss and shown it to students for any clarification regarding Marks.

Mechanism to deal with internal examination related grievances: subject concern staff interact with students for objective and effective redressal of grievances of the students regarding evaluation.

Exam timetable for internal exam is prepared well in advance and communicated to the students earlier through notice, board and college website as per university norms institution conduct two number of internal assessment exam per semester, evaluated answer sheets are distributed to students.

Students approaches her concern subject HOD for clarification related to internal marks any grievances is redressed immediately if any case reported.

Suppose a students in unable to appear for an examination on schedule, due to some reason reexam is held for these students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all programmes offered by the institution are stated and displayed on website and communicated to teachers and students outcomes based Education has been used in the institution in order to streamline the teaching and learning process and ensures that students completed particular outcomes by the end of each course.

Students at the undergraduate level are suppose to develop into socially responsible citizen who possess human values and ethics creative and critical thinking abilities subject knowledge, Practical communication skills, and professional competence.

In institution, innovative teaching approaches are provided to ensure that program outcomes (PO), Programme specific outcomes (PSO) and course outcomes (CO) are reached after each programme/course.

Students are expected to hone their analytical talents advanced speaking and writing abilities, personal and professional abilities.

Certificate course, add-on/value - added programmes are offered to assist students in achieving their desired goals.

Programme outcomes (PO): It describe the quality of knowledge, skills and attitudes of the students should have at the end of a course completion of their respective course.

Course out comes (CO): It gives the significant knowledge and skills, the student acquires at the end of each course. It defines cognitive processes a course provides to the student.

Program specific outcomes (PSOs): These are statements that defines outcomes of a programme which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">nil</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

nil

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">nil</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

170

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="#">nil</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.bbrdc.org/copy-of-anti-ragging>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NIL</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**NIL**

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year



### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

238

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus area of our college is 5 acres (2,17,800 square meters). We have at present 25 class rooms for teaching learning and (07) laboratories Physics, Chemistry, Zoology, Botany, Computer Science, Electronics and Biotechnology. We have one seminar hall with LCD facility and one class room with smart board. The facilities of each lab is described

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.bbrdc.org/naac-1">https://www.bbrdc.org/naac-1</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**NIL**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="#">NIL</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**3**

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**3**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1071468

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of LMS software "Elib" Nature of automation partially version 16.2 year of automation 2019

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e- A. Any 4 or more of the above

### books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

67438.02

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its I T facilities including Wi-Fi.

College has 42 computers. Every department has computer with Wi-Fi connection. There is separate computer lab with nearby 15 computers with Wi-Fi connection and browsing centers. Computer facility is also available in the library for data entry and to issue the library books. Library has fiber net facility for teachers and students. All the office work admission fees collection, Scholarship and accounts are maintained by using computer system. Theory internal marks are entered online. As all the separate departments such as computer lab, Physics lab, Chemistry lab, Botany lab, Electronics lab and Bio-technology utilize computer for online submission of practical Exam marks too.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

42

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

400928

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established system and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers classrooms etc.

The college follows well established system of policies and procedures for maintaining infrastructure and physical facilities in the college. Every academic year the college is forming different committee among the staff for the maintenance of physical facilities. For each committee principal is the chairperson and all the HOD's are the members. The library is maintained by the librarian. The laboratories are maintained by the concerned HOD's and lab attenders of the department. The play ground and other sports physical facilities is look after by physical instructor and sports committee members under the guidance of principal.

The cleanliness of classrooms and corridors are maintained by peons and sweepers. The toilets are maintained by scavengers. The ICT facilities are maintained regularly by the technically skilled expects, appointed by the management.

College Botanical garden is maintained by the gardener, appointed by the management.

The college has its own canteen, run by the vender appointed by the management specific instruction are given about the hygiene and quality of the food. Drinking water facility R. O system is also installed in the college sanitation napkin machine is also installed. The campus is plastic free campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

250

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

110



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**52**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**52**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

- Students union report 2020-2021 enclose.

Students are the most crucial stakeholders in our college student community is given representation to share their views for the development of the institution. To include the democratic values among the students Election to the student council was held on February 27, 2021. The elected office bearers are:.

Nameera Firdous, Vice-President Fouzia Gazala, Vice President, Khuteja Naazi, Genera / Secretary, Sumayya, Cultural Secretary, Adeeba Nooru / Aim, Sports Secretary Neha Harron, Treasures. T his council is / responsible for conducting curricular, extra curricular, activities and cultural programmes in the college under the guidance of student council advisor, Dr. Ruksara Sultana, the student council members are also represented in committee for the prevention of sexual harassmt and anti ragging and grievance redressal committee world environment day, Gandhi Jyanti Karnataka Rajyotsava, constitution day, voter’s day,, republic day, World Mother tongue Day, World Science Day, International women’s day is celebrated in the college.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College is devoted to Cherish the relationship with alumni by constant touchups, interactions and friendly get together, Alumni of the college envision Fostering friendly co-operation between present and old generations of our students, thereby enhancing betterment of the institution. Previously formed alumni association has been registered legally on 14th August, 2013, during the year 2020-21. students enrolled, their .... under the alumni association. Alumni contributed Rs. 1,00,000/- towards the membership fee of Alumni association. Every year college maintains permanent address, cell number & professional details Miss. Tahseen and Miss. Sana Alumni of Department of Mathematics and Physics respectively rendered honorary teaching service to the college.

In this way alumni association is playing an effective role model that is easily accepted by students. Alumni assisting in strengthening confidence, improving motivation and inculcating the right culture among the students.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

With broad vision to empower women to play a positive and defining role in the mainstream, to better the socioeconomic status of women in general and of Muslim in particular and to promote communal harmony, tolerance and education awareness, Bi Raza degree college for women established in the year 1977-78 as degree college for Arts by the founder president of Khaja Education Society, Padmashree Hazrat Syed Shah Mohammed Mohammedul Hussaini

File Description	Documents
Paste link for additional information	<a href="https://www.bbrdc.org/">https://www.bbrdc.org/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Every year the College organizes students academy election in a democratic way. The elected members of the student's academy were vice president for arts and for science, general secretary, cultural secretary, sports secretary and treasurer. The students academy advisor and students welfare officer were appointed by principal of the college. The students academy of the college is contributory to exploit students talent and displaying it through by conduct of various activities and competitions. Students academy chalk out calendar of events that it proposes to conduct during the academic year, the activities are quite comprehensive including Curricular, Co-Curricular, Extra Curricular activities. This exposure of students gives them confidence and exposes them to directorial skills, event managements, time management and arrangement of logistics. This participative Management makes the students perfect.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective and strategic plans are available on the college website which is closely associated with the vision, mission and goal.

Every year strategic plan of action will be prepared by the IQAC to adopt the quality improvement strategies. Observation of green calendar is also one among the plan of action. The green calendar is distributed to each department to observe in a unique way to impart knowledge to the students through that event. every year. Accordingly we have the practice of observing The world environment day on 5th june of every year, but due to Covid-19 pandemic decided to conduct the activity online only. Hence a national level webinar on "Safeguard Biodiversity" is organized on June 5th 2020 on the world environment theme "BIODIVERSITY "Eminent speakers delivered their valuable talk on protecting biodiversity is the need of hour, covid 19 and its effect on the environment and also very interestingly with slides made clear the air and water quality air pollution before and after lockdown etc using zoom platform . No of beneficiaries were 40, certificates are send to the participants to their mail-id.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has its governing body which works together with the

management. Under whom CDC, Principal, IQAC, Head of the departments, works. Heads of the department report to the principal. The faculties report to the respective head of the departments, The students are monitored by the faculties. There are various committees to lead different activities

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the Institution webpage	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Loan from khaja Banda Nawaz co-operative Bank ) - Medical assistance from KBN Hospital -Special lectures on health awareness by KBNIMS Doctors - Admissible leaves. -Maternity leave with emoluments. - Active participation in family events through staff welfare Committee. - Felicitation to Retired teachers by the college and management upon Retirement - Felicitation to Ph.D Holders -Felicitation to Best teachers.



File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

28

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance appraisal system for both Teaching and non-teaching staff. The feedback is analyzed and feedback report is also communicated. The performance appraisal

system is monitored by the college it is obligatory for the faculty members to fill and submit the performance appraisal report according to the standards of ugc . It is a three part report whereby the teachers has to fill up the form containing the information of

Category - I Teaching learning and evaluation related activities

Category-II Professional development, co-curricular and extension activities

Category - III Research and Academic contributions

This form has to be filled at the end of each academic year which is then submitted to the HOD with essential documents. The HOD forward to IQAC.The IQAC of the college assess and validates and submit report to CDC.

\*There is one more method the college adopts taking feedback from the students in connection with teachers performance. college collects feedback from students to evaluate teachers performance. The feedback is analyzed report is prepared and if required necessary action will be taken against the teacher and also best teacher will be selected and appreciated.

\*Also day to day written diaries of teachers are collected by HOD checked signed and forwarded to principal.

\* For non teaching staff principal prepares a confidential report and submit to the management.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college are audited regularly. The College undergoes two types of audits.

**Internal audit** The institute's Accounts Manager and Accountant, acting on the advice of an externally trained auditor/CA, undertook an internal audit. The Internal Auditor is able to ensure the smooth operation of the Internal Control Mechanism for the management of Accounts because he or she collaborates with administrative employees. Accounts are kept up to date with appropriate Vouchers and cash notes by the manager. Each line item in the financial statements is examined by the Internal Auditor, who presents any questions to the accountant for resolution.

**External Audit**

The Chartered Accountant sThe Chartered Accountant sMr. R.G. Somani & associates, Kalaburagi, has been appointed for carrying out external audit. After verifying the books of accounts of the institution. Auditors conduct audit in accordance with auditing standards generally accepted in India. The Auditors certify the financial statements of the institute and issues auditor's report.

The purposes of the audit

- \*To review the financial statements
- \*To have an appropriate system of control
- \*To manage the financial and asset related risks

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

At the beginning of each academic year, the right allocation of financial resources is planned. The accounts department is responsible for the mobilisation of funds by collecting tuition and other resources. These monies are periodically used to meet the institution's requirements. The administration gives funds to upgrade and maintain infrastructure facilities in accordance with academic requirements. Annually, budget proposals are submitted by all committees and departments. The departments present the anticipated budget projections for the forthcoming academic year, taking into account all planned activities. Other committees, such as the Internal Quality Assurance Cell, the sports committee, the students academy, and the present their budget proposals at the start of each academic year. According to the needs, the budget requirements are analysed and authorised. NSS Budget will be given by the university to organize regular activities and camp. Afterwards, the accounting department satisfies any unanticipated demands that arise.

#### Supporting files:

- Alumni association contributions
- NSS funds from university
- Budget proposals and expenditures for all the committees.
- Department budget proposals and expenditure requisitions

#### Budget expenditure for infrastructure development and furniture.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the College acts as a driving engine with all the departmental support as cylinders. It acts as a nodal agency, plans, coordinates and conducts all academic and non-academic activities that go a long way in the gradual attainment of quality and its sustenance and institutionalize certain Practices. IQAC of the College as a centrifugal force holds together the faculty; administrative staff and students in order to maximize its activities and give its best.

However, following two practices are institutionalized. They are

\* conduct of Orientation Programme for fresher's.

\*Vermi culture training to students.

### Practice-1: Conduct of Orientation program for Freshers

Every year we use to organize orientation program for freshers. The facilitators thought that ,very often,the most difficult thing to orient herself to the realities o the curriculum as well as the institution. Therefore , it is necessary that a short intervention for a day be organized so that the students get oriented towards both. This day will be both enjoyable as well as usefull.

### Practice-2: vermi culture training to students

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC is an important administrative body that is responsible for all quality issues at the university. The IQAC initiates, plans,

and supervises numerous actions that are necessary to improve the quality of education in the institution..It is the responsibility of the IQAC to establish academic assessment activities, coordinate them, and monitor them in order to promote student learning.

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

Motivation towards research for staff and students

Remedial coaching is organized to close the gaps in learning

Centralized system is followed for Internal Examination

Internal Academic Audits are carried out

Periodical evaluation of results and counseling the students as well as faculty

Parent teacher meeting

Allumnies meeting

The valuable suggestions from the feedback are taken into consideration for further improvement on Teaching-learning process and an opportunity is given to the staff to improve them.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NIL</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Bi Bi raza degree COLLEGE shows gender sensitivity through various initiative and action for creating safe, secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and programmes special initiatives with respect to Key areas are as follows:

- Safety And Security
- E-Surveillance System

E-Surveillance with cameras throughout day and night facility of recording in principal chamber entry of unwanted element is monitored through cameras. This system ensures that all female staff and students can move freely in the campus although BBRDC is the women;s college.

- Security personnel
- The college has strong security personnel deployed all around the campus to create secure enrolment.
- Medical facilities

KBN institute of medical science is situated in the campus to provide medical care to the students, time to time free health checkup is arranged for the students.

- BBRDC has a system of mentioning in the campus for inculcating social, moral and ethical values, special cell create awareness through different programme and



individual counseling.

- Common Rest Room
- In the college washroom are available with 24 hour's water facility. First aid box and news paper available for students in Rest Rooms.
- Ladies Gymnasium Facility

Gymnasium with different equipments is available.

File Description	Documents
Annual gender sensitization action plan	<a href="#">2</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">NIL</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Effective management of waste - either by disposal or recycling, is a critical process for any organization as it impacts the health and environment of not only the people working and residing in the campus but also of those living in the vicinity. Providing a healthy and safe environment is therefore of utmost priority at BBRDC. Solid waste management in the University is accomplished either by inhouse utilization/ consumption or by outsourcing its collection and disposal to an authorised agency. Over 10 bins have been provided across the campus for collection**

of the solid waste generated at different sources in the University. These bins are colour coded specific to a category of solid waste, viz.

Green - Biodegradable, organic waste like cooked food, vegetables, fruit, leaves etc.

Blue - Recyclable waste like paper, cartons, cans, metallic items etc.

Red - Non-degradable waste like glass, blades, expired medicine, bandages etc.

All the non-toxic, biodegradable waste is collected and used for making compost through the Vermicompost process for which pits of size 2 m X 0.75 m have been made in the campus and in our Agriculture Farms. It takes 6-8 days for a pit to fill and 45 days to convert the biodegradable waste into Vermicompost.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">NIL</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for**

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following** 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized** **D. Any 1 of the above**

**equipment**      **5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**NIL**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Both the faculty and the students at the BBRDC receive training, direction, and inspiration to become responsible, decent citizens. The main task of shaping the children and maintaining their spirits falls on the staff. Numerous initiatives and programmes are used to make that Students of BBRDC really uphold their constitutional duties.

The Indian Constitution's Preamble is prominently placed at the institution. Through the dedicated course offered by university students are made aware of the Indian Constitution. Students are given legal awareness lessons to help them understand the rules

of their nation. Students are taught how to respect themselves and other members of society, regardless of caste or creed.

The commemoration of holidays such as Independence Day, Republic Day, Gandhi Jayanthi, Kargil Vijay Diwas, Constitution Day, and Rastriya Ektha Divas instils a feeling of patriotism and raises awareness of the sacrifices made by countless people for their country.

Women's Day and Youth Day raise awareness of the need of respecting different groups and ensuring their strength.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- 1) Independence Day
- 2) International Yoga Day
- 3) Rajsotsaava Day
- 4) Republic Day
- 5) Gandhi Jayanti
- 6) Kanakadas Jayanti
- 7) World Environment Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

institutions may have many good practices that add value to the quality of education they offer. For presentation of each of the practices the following format may be used. Care may be taken to avoid general description and focus may be on concrete practices.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**TITLE OF THE PRACTICES:** Teaching of Hazrath Khaja Banda Nawaz (Rh) Great Sufi Saint of Gulbarga. **II. THE CONTEXT.** Syed Muhammed bin Yousuf Al- Hussaini ,commonly known as Hazrat Khwaja Banda Nawaz Gaisu Daraz was a famous Sufi saint from India of the chisti order, who advocated understanding, tolerance and harmony among various religious groups, Hazrath Khaja Bandanawaz(Rh) was murid(Disciple) of the noted sufi saint of Delhi Nasiruddin Chiragh Dehlavi. After the Death of Chiragh Dehlavi Hazrath Khaja Bandanawaz (Rh) took on the mantle of successor (Khalifa). When he moved to Daulatabad around 1400 owing to the attack of Taimur on Dehli. He took the chisti order to south India. He finally settled down in Gulbarga at the invitation of Bahmani Sultan Tajuddin FirozShah.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Akkamahadevi Women's University Vijayapura - Karnataka it follows the curriculum prescribed by the university. Academic calander is provided by the university referring this university calendar, an action plan is prepared by IQAC including curricular and co-curricular activities so a calendar of events is framed. Principal conducts meeting with faculty to develop strategies for effective implementation of curriculum. Time table committee prepares time table of all programmes for theory and practicals and display it on notice boards. H.O.D's of all departments take departmental meetings on the regular basis with staff to supervise the teaching learning process the strategies to be adopted to complete the curriculum in time are discussed in the meeting, the workload is distributed to the staff members the care is taken to complete the curriculum in a stipulated period.

Teachers prepare teaching plan according to time table. Teachers diary is maintained by staff which includes time table, syllabus covered and teaching resources referred etc.

Based on parameters such as attendance, internal tests and assignments students' evaluation is done.

Due to covid-19 pandemic online classes mere conducted as per university and Govt. instructions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calendar established by the



university to conduct an internal evaluation system continuously. Academic calendar includes dates for the start and end of semesters as well as schedules for internal exams. The college has adopted a method of assessing the academic performance of students by following university evaluation norms. The examination committee conducts the internal assessment test according to a proper schedule and under strict invigilation. The syllabus and timing for those tests are communicated to students well in advance.

The college is conducting the fresher orientation programme at the beginning of the first semester where students and parents are informed on the college evaluation techniques the university standards and other requirements for final exams. Besides these formal assessments, unit tests, assignments, seminars by students are integral to teaching learning process, special tests are conducted for slow learners and students who participate in NSS & intercollegiate competitions during exam schedule.

These activities are monitored by HOD & class incharges for the smooth conduct of examination.

At the end of each semester the IQAC cell conducts an academic audit and gives input to ensure that departments are adhering to the academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating**

**A. All of the above**

University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
6	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
230	

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

230

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

nil

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="#">nil</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

500

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**MINORITY COLLEGE**

File Description	Documents
Any additional information	<a href="#">No File Uploaded</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">No File Uploaded</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

[nil](#)

File Description	Documents
Link for additional Information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
<b>625</b>	<b>28</b>

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

[nil](#)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

<b>nil</b>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">nil</a>
<b>2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )</b>	
<b>2.3.3.1 - Number of mentors</b>	
<b>19</b>	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<b>No File Uploaded</b>
Circulars pertaining to assigning mentors to mentees	<b>No File Uploaded</b>
mentor/mentee ratio	<b>No File Uploaded</b>
<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
<b>nil</b>	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of the faculty members authenticated by the Head of HEI	<b>No File Uploaded</b>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C</b>	

**Superspeciality / D.Sc. / D.Litt. during the year****nil**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****nil**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**nil**

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

**At the beginning of each academic year, an orientation programm is held to make aware of evaluations process and tentative calendar of events of university and college.**



The institution maintains a centralized examination process which is overseen by the examination committee. It conducts internal assessment exam and external theory examination and provides students with timetable notices by issuing of circulars to all departments, posting exam schedules on general and departmental notice boards. Students are given time to prepare for the test and syllabus covered portion given in the test. Following the examination and distribution of the answer sheets, the faculty evaluate the papers discuss and shown it to students for any clarification regarding Marks.

Mechanism to deal with internal examination related grievances: subject concern staff interact with students for objective and effective redressal of grievances of the students regarding evaluation.

Exam timetable for internal exam is prepared well in advance and communicated to the students earlier through notice, board and college website as per university norms institution conduct two number of internal assessment exam per semester, evaluated answer sheets are distributed to students.

Students approaches her concern subject HOD for clarification related to internal marks any grievances is redressed immediately if any case reported.

Suppose a students in unable to appear for an examination on schedule, due to some reason reexam is held for these students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all programmes offered by the institution are stated and displayed on website and communicated to teachers and students outcomes based Education has been used in the institution in order to

streamline the teaching and learning process and ensures that students completed particular outcomes by the end of each course.

Students at the undergraduate level are suppose to develop into socially responsible citizen who possess human values and ethics creative and critical thinking abilities subject knowledge, Practical communication skills, and professional competence.

In institution, innovative teaching approaches are provided to ensure that program outcomes (PO), Programme specific outcomes (PSO) and course outcomes (CO) are reached after each programme/course.

Students are expected to hone their analytical talents advanced speaking and writing abilities, personal and professional abilities.

Certificate course, add-on/value - added programmes are offered to assist students in achieving their desired goals.

Programme outcomes (PO): It describe the quality of knowledge, skills and attitudes of the students should have at the end of a course completion of their respective course.

Course out comes (CO): It gives the significant knowledge and skills, the student acquires at the end of each course. It defines cognitive processes a course provides to the student.

Program specific outcomes (PSOs): These are statements that defines outcomes of a prgramme which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">nil</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**nil**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">nil</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**170**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<a href="#">nil</a>

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.bbrdc.org/copy-of-anti-ragging>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

<b>NIL</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
<b>0</b>	
File Description	Documents
List of research projects and funding details (Data Template)	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Supporting document from Funding Agency	<b>No File Uploaded</b>
Paste link to funding agency website	<a href="#">NIL</a>
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>02</b>	
File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NIL

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

238

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The campus area of our college is 5 acres (2,17,800 square meters). We have at present 25 class rooms for teaching learning and (07) laboratories Physics, Chemistry, Zoology, Botany, Computer Science, Electronics and Biotechnology. We have one seminar hall with LCD facility and one class room with smart board. The facilities of each lab is described

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.bbrdc.org/naac-1">https://www.bbrdc.org/naac-1</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**NIL**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="#">NIL</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**3**

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**3**



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1071468

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of LMS software "Elib" Nature of automation partially version 16.2 year of automation 2019

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

A. Any 4 or more of the above

<b>books Databases Remote access toe-resources</b>	
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>67438.02</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>NIL</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<b>No File Uploaded</b>
<b>4.3 - IT Infrastructure</b>	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	

Institution frequently updates its I T facilities including Wi-Fi.

College has 42 computers. Every department has computer with Wi-Fi connection. There is separate computer lab with nearby 15 computers with Wi-Fi connection and browsing centers. Computer facility is also available in the library for data entry and to issue the library books. Library has fiber net facility for teachers and students. All the office work admission fees collection, Scholarship and accounts are maintained by using computer system. Theory internal marks are entered online. As all the separate departments such as computer lab, Physics lab, Chemistry lab, Botany lab, Electronics lab and Bio-technology utilize computer for online submission of practical Exam marks too.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

42

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

<b>support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
400928	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p>There are established system and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers classrooms etc.</p> <p>The college follows well established system of policies and procedures for maintaining infrastructure and physical facilities in the college. Every academic year the college is forming different committee among the staff for the maintenance of physical facilities. For each committee principal is the chairperson and all the HOD's are the members. The library is maintained by the librarian. The laboratories are maintained by the concerned HOD's and lab attenders of the department. The play ground and other sports physical facilities is look after by physical instructor and sports committee members under the guidance of principal.</p> <p>The cleanliness of classrooms and corridors are maintained by peons and sweepers. The toilets are maintained by scavengers. The ICT facilities are maintained regularly by the technically skilled expects, appointed by the management.</p>	

College Botanical garden is maintained by the gardener, appointed by the management.

The college has its own canteen, run by the vender appointed by the management specific instruction are given about the hygiene and quality of the food. Drinking water facility R. O system is also installed in the college sanitation napkin machine is also installed. The campus is plastic free campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

250

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

110

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>52</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>52</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>



5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

- Students union report 2020-2021 enclose.

Students are the most crucial stakeholders in our college student community is given representation to share their views for the development of the institution. To include the democratic values among the students Election to the student council was held on February 27, 2021. The elected office bearers are:.

Nameera Firdous, Vice-President Fouzia Gazala, Vice President, Khuteja Naazi, Genera / Secretary, Sumayya, Cultural Secretary, Adeeba Nooru / Aim, Sports Secretary Neha Harron, Treasures. T his council is / responsible for conducting curricular, extra curricular, activities and cultural programmes in the college under the guidance of student council advisor, Dr. Ruksara Sultana, the student council members are also represented in committee for the prevention of sexual harassment and anti ragging and grievance redressal committee world environment day, Gandhi Jyanti Karnataka Rajyotsava, constitution day, voter's day,, republic day, World Mother tongue Day, World Science Day, International women's day is celebrated in the college.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College is devoted to Cherish the relationship with alumni by constant touchups, interactions and friendly get together, Alumni of the college envision Fostering friendly co-operation between present and old generations of our students, thereby enhancing betterment of the institution. Previously formed alumni association has been registered legally on 14th August, 2013, during the year 2020-21. students enrolled, their .... under the alumni association. Alumni contributed Rs. 1,00,000/- towards the membership fee of Alumni association. Every year college maintains permanent address, cell number & professional details Miss. Tahseen and Miss. Sana Alumni of Department of Mathematics and Physics respectively rendered honorary teaching service to the college.

In this way alumni association is playing an effective role model that is easily accepted by students. Alumni assisting in strengthening confidence, improving motivation and inculcating the right culture among the students.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the

D. 1 Lakhs - 3Lakhs

year (INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>With broad vision to empower women to play a positive and defining role in the mainstream, to better the socioeconomic status o women in general and of Muslim in particular and to promote communal harmony, tolerance and education awareness, Bi Raza degree college for women established in the year 1977-78 as degree college for Arts by the founder president of khaja education society, padmashree Hazrat Syed Shah Mohammed Mohammedul Hussaini</p>	
File Description	Documents
Paste link for additional information	<a href="https://www.bbrdc.org/">https://www.bbrdc.org/</a>
Upload any additional information	<a href="#">View File</a>
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
<p>Every year the College organizes students academy election in a democratic way. The elected members of the student's academy were vice president for arts and for science, general secretary, cultural secretary, sports secretary and treasurer. The students academy advisor and students welfare officer were appointed by principal of the college. The students academy of the college is contributory to exploit stdents talent and displaying it through by conduct of various activities and competitions. students academy chalk out calendar of events that it proposes to conduct during the academic year, the activities are quite comprehensive including Curricular, Co-Curricular, Extra Curricular activities. This exposure of students gives them confidence and exposes them to directorial skills, event managements, time management and arrangement of logistics. This</p>	

participative Management makes the students perfect.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective and strategic plans are available on the college website which is closely associated with the vision, mission and goal.

Every year strategic plan of action will be prepared by the IQAC to adopt the quality improvement strategies. Observation of green calendar is also one among the plan of action. The green calendar is distributed to each department to observe in a unique way to impart knowledge to the students through that event. every year. Accordingly we have the practice of observing The world environment day on 5th june of every year, but due to Covid-19 pandemic decided to conduct the activity online only. Hence a national level webinar on "Safeguard Biodiversity" is organized on June 5th 2020 on the world environment theme "BIODIVERSITY "Eminent speakers delivered their valuable talk on protecting biodiversity is the need of hour, covid 19 and its effect on the environment and also very interestingly with slides made clear the air and water quality air pollution before and after lockdown etc using zoom platform . No of beneficiaries were 40, certificates are send to the participants to their mail-id.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from

policies, administrative setup, appointment and service rules, procedures, etc.

The college has its governing body which works together with the management. Under whom CDC, Principal, IQAC, Head of the departments, works. Heads of the department report to the principal. The faculties report to the respective head of the departments, The students are monitored by the faculties. There are various committees to lead different activities

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the Institution webpage	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Loan from khaja Banda Nawaz co-operative Bank ) - Medical assistance from KBN Hospital -Special lectures on health awareness by KBNIMS Doctors - Admissible leaves. -Maternity leave with emoluments. - Active participation in family events through staff welfare Committee. - Felicitation to Retired teachers by the college and management upon Retirement - Felicitation to Ph.D Holders -Felicitation to

**Best teachers.**

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

28

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The institution has a performance appraisal system for both Teaching and non-teaching staff. The feedback is analyzed and feedback report is also communicated. The performance

appraisal system is monitored by the college it is obligatory for the faculty members to fill and submit the performance appraisal report according to the standards of ugc . It is a three part report whereby the teachers has to fill up the form containing the information of

Category - I Teaching learning and evaluation related activities

Category-II Professional development, co-curricular and extension activities

Category - III Research and Academic contributions

This form has to be filled at the end of each academic year which is then submitted to the HOD with essential documents. The HOD forward to IQAC.The IQAC of the college assess and validates and submit report to CDC.

\*There is one more method the college adopts taking feedback from the students in connection with teachers performance. college collects feedback from students to evaluate teachers performance. The feedback is analyzed report is prepared and if required necessary action will be taken against the teacher and also best teacher will be selected and appreciated.

\*Also day to day written diaries of teachers are collected by HOD checked signed and forwarded to principal.

\* For non teaching staff principal prepares a confidential report and submit to the management.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words



The accounts of the college are audited regularly. The College undergoes two types of audits.

**Internal audit** The institute's Accounts Manager and Accountant, acting on the advice of an externally trained auditor/CA, undertook an internal audit. The Internal Auditor is able to ensure the smooth operation of the Internal Control Mechanism for the management of Accounts because he or she collaborates with administrative employees. Accounts are kept up to date with appropriate Vouchers and cash notes by the manager. Each line item in the financial statements is examined by the Internal Auditor, who presents any questions to the accountant for resolution.

#### External Audit

The Chartered Accountant sThe Chartered Accountant sMr. R.G. Somani & associates, Kalaburagi, has been appointed for carrying out external audit. After verifying the books of accounts of the institution. Auditors conduct audit in accordance with auditing standards generally accepted in India. The Auditors certify the financial statements of the institute and issues auditor's report.

#### The purposes of the audit

- \*To review the financial statements
- \*To have an appropriate system of control
- \*To manage the financial and asset related risks

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00	
File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded
6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources	
<p>At the beginning of each academic year, the right allocation of financial resources is planned. The accounts department is responsible for the mobilisation of funds by collecting tuition and other resources. These monies are periodically used to meet the institution's requirements. The administration gives funds to upgrade and maintain infrastructure facilities in accordance with academic requirements. Annually, budget proposals are submitted by all committees and departments. The departments present the anticipated budget projections for the forthcoming academic year, taking into account all planned activities. Other committees, such as the Internal Quality Assurance Cell, the sports committee, the students academy, and the present their budget proposals at the start of each academic year. According to the needs, the budget requirements are analysed and authorised. NSS Budget will be given by the university to organize regular activities and camp. Afterwards, the accounting department satisfies any unanticipated demands that arise.</p> <p>Supporting files:</p> <ul style="list-style-type: none"> <li>• Alumni association contributions</li> <li>• NSS funds from university</li> <li>• Budget proposals and expenditures for all the committees.</li> <li>• Department budget proposals and expenditure requisitions</li> </ul> <p>Budget expenditure for infrastructure development and</p>	

furniture.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC of the College acts as a driving engine with all the departmental support as cylinders. It acts as a nodal agency, plans, coordinates and conducts all academic and non-academic activities that go a long way in the gradual attainment of quality and its sustenance and institutionalize certain Practices. IQAC of the College as a centrifugal force holds together the faculty; administrative staff and students in order to maximize its activities and give its best.**

However, following two practices are institutionalized. They are

\* conduct of Orientation Programme for fresher's.

\*Vermi culture training to students.

### Practice-1: Conduct of Orientation program for Freshers

Every year we use to organize orientation program for freshers. The facilitators thought that ,very often,the most difficult thing to orient herself to the realities o the curriculum as well as the institution. Therefore , it is necessary that a short intervention for a day be organized so that the students get oriented towards both. This day will be both enjoyable as well as usefull.

### Practice-2: vermi culture training to students

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC is an important administrative body that is responsible for all quality issues at the university. The IQAC initiates, plans, and supervises numerous actions that are necessary to improve the quality of education in the institution..It is the responsibility of the IQAC to establish academic assessment activities, coordinate them, and monitor them in order to promote student learning.**

**The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.**

**Motivation towards research for staff and students**

**Remedial coaching is organized to close the gaps in learning**

**Centralized system is followed for Internal Examination**

**Internal Academic Audits are carried out**

**Periodical evaluation of results and counseling the students as well as faculty**

**Parent teacher meeting**

**Allumnies meeting**

**The valuable suggestions from the feedback are taken into consideration for further improvement on Teaching-learning process and an opportunity is given to the staff to improve them.**

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NIL</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Bi Bi raza degree COLLEGE shows gender sensitivity through various initiative and action for creating safe, secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and programmes special initiatives with respect to Key areas are as follows:**

- o **Safety And Security**
- o **E-Surveillance System**

E-Surveillance with cameras throughout day and night facility of recording in principal chamber entry of unwanted element is monitored through cameras. This system ensures that all female staff and students can move more freely in the campus although BBRDC is the women's college.

- Security personnel
- The college has strong security personnel deployed all around the campus to create a secure environment.
- Medical facilities

KBN Institute of Medical Science is situated in the campus to provide medical care to the students, time to time free health checkup is arranged for the students.

- BBRDC has a system of mentoring in the campus for inculcating social, moral and ethical values, special cell creates awareness through different programmes and individual counseling.
- Common Rest Room
- In the college washrooms are available with 24-hour water facility. First aid box and newspapers are available for students in Rest Rooms.
- Ladies Gymnasium Facility

Gymnasium with different equipments is available.

File Description	Documents
Annual gender sensitization action plan	<a href="#">2</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">NIL</a>

<p><b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Effective management of waste - either by disposal or recycling, is a critical process for any organization as it impacts the health and environment of not only the people working and residing in the campus but also of those living in the vicinity. Providing a healthy and safe environment is therefore of utmost priority at BBRDC. Solid waste management in the University is accomplished either by inhouse utilization/ consumption or by outsourcing its collection and disposal to an authorised agency. Over 10 bins have been provided across the campus for collection of the solid waste generated at different sources in the University. These bins are colour coded specific to a category of solid waste, viz.

Green - Biodegradable, organic waste like cooked food, vegetables, fruit, leaves etc.

Blue - Recyclable waste like paper, cartons, cans, metallic items etc.

Red - Non-degradable waste like glass, blades, expired medicine, bandages etc.

All the non-toxic, biodegradable waste is collected and used for making compost through the Vermicompost process for which pits of size 2 m X 0.75 m have been made in the campus and in our Agriculture Farms. It takes 6-8 days for a pit to fill and 45 days to convert the biodegradable waste into Vermicompost.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">NIL</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**



<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>E. None of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="100 533 512 589">File Description</th> <th data-bbox="520 533 1358 589">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="100 600 512 723">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="520 600 1358 723">No File Uploaded</td> </tr> <tr> <td data-bbox="100 734 512 835">Certification by the auditing agency</td> <td data-bbox="520 734 1358 835">No File Uploaded</td> </tr> <tr> <td data-bbox="100 846 512 936">Certificates of the awards received</td> <td data-bbox="520 846 1358 936">No File Uploaded</td> </tr> <tr> <td data-bbox="100 947 512 1025">Any other relevant information</td> <td data-bbox="520 947 1358 1025">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	<p><b>D. Any 1 of the above</b></p>
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded										
Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>											

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**NIL**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Both the faculty and the students at the BBRDC receive training, direction, and inspiration to become responsible, decent citizens. The main task of shaping the children and maintaining their spirits falls on the staff. Numerous initiatives and programmes are used to make that Students of BBRDC really uphold their constitutional duties.

The Indian Constitution's Preamble is prominently placed at the institution. Through the dedicated course offered by university students are made aware of the Indian Constitution. Students are given legal awareness lessons to help them understand the rules of their nation. Students are taught how to respect themselves and other members of society, regardless of caste or creed.

The commemoration of holidays such as Independence Day, Republic Day, Gandhi Jayanthi, Kargil Vijay Diwas, Constitution Day, and Rastriya Ektha Divas instils a feeling of patriotism and raises awareness of the sacrifices made by countless people for their country.

Women's Day and Youth Day raise awareness of the need of respecting different groups and ensuring their strength.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- 1) Independence Day
- 2) International Yoga Day
- 3) Rajsotsaava Day
- 4) Republic Day
- 5) Gandhi Jayanti
- 6) Kanakadas Jayanti
- 7) World Environment Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

institutions may have many good practices that add value to the quality of education they offer. For presentation of each of the practices the following format may be used. Care may be taken to avoid general description and focus may be on concrete practices.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**TITLE OF THE PRACTICES:** Teaching of Hazrath Khaja Banda Nawaz (Rh) Great Sufi Saint of Gulbarga. II. THE CONTEXT. Syed Muhammed bin Yousuf Al- Hussaini ,commonly known as Hazrat Khwaja Banda Nawaz Gaisu Daraz was a famous Sufi saint from India of the chisti order, who advocated understanding, tolerance and harmony among various religious groups, Hazrath Khaja Bandanawaz(Rh) was murid(Disciple) of the noted sufi saint of Delhi Nasiruddin Chiragh Dehlavi. After the Death of Chiragh Dehlavi Hazrath Khaja Bandanawaz (Rh) took on the mantle of successor (Khalifa). When he moved to Daulatabad around 1400 owing to the attack of Taimur on Dehli. He took the chisti order to south India. He finally settled down in Gulbarga at the invitation of Bahmani Sultan Tajuddin FirozShah.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. The relevance and quality of academic and research programmes Optimization and integration of modern methods of teaching and learning Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes Dissemination of information on various quality parameters of higher education Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement Documentation of the various

programmes/activities leading to quality improvement Ensure internalization of the quality culture That is why we have put together action plan to help us navigate then difficult times. This interim guidance is based on what is currently known about the corona virus disease as provided by the centers for disease control prevention (CDC). The CDC will update their guidance as additional in format becomes available.